

PROCEDURES FOR DEPARTURE ON JUNE 17, 2023

**PLEASE ARRIVE BY 5:45 A.M.**

**To: All Advisors  
SPLs, PLs, APLs and LITs  
All Members of the POP PRINCESSES Patrol  
Volunteer Drivers of Scouts and Supplies**

**VOLUNTEER DRIVERS OF SCOUTS AND SUPPLIES ONLY:**

Please park in the inside lane (nearest the houses) in the St. Paul Lutheran Church parking lot. The bus will be in the lane nearest the street and Patrols will be assembling in the center row. Members of the POP PRINCESSES Patrol will bring luggage and supplies over to your vehicle.

**ADVISORS & POP PRINCESSES LEADERSHIP AND MEMBERS:**

**Parking:**

St. Paul Lutheran Church's parking lot must be reserved for the bus and our volunteer drivers to Mackinaw City. Upon arrival, please park in the church lot across the street (Lothrop) from St. Paul and walk over to our parking lot with your gear. Please DO NOT pull in to St. Paul's parking lot to unload, and do not park --even temporarily --on the street.

**Check-In:**

1. Scout (with medications) goes to Station #1 – All Luggage is left with Parents
  - a. Lice Screening – we are following GSSEM Camp Requirements with LARA
  - b. Temperature Check – Must be fever free for 24 hours without medication
  - c. CampDoc/Medication verification
    - i. All medication to be in the original container (no pill boxes)
    - ii. Medication will be verified against what has been entered into CampDocs – INFORMATION MUST MATCH. Any medication not in CampDocs cannot go with the scout. Note- you can update the information in CampDocs
  - d. Once successfully completed above stations go to Step 2.
2. Take all luggage & check in with Ms. Oglesby – must have luggage tags attached  
Remember: Only luggage meeting troop specifications will be allowed (measurements totaling 60" or less, no plastic bags, etc.).
3. Take all luggage to loading area for bus then report to Patrol Meeting Area

**Kapers:**

After you've dropped off your backpack at your Patrol Meeting Area, return to the bus area to load gear and supplies onto the bus and designated vehicles.

Upon arrival at Shepler's Dock in Mackinaw City, please check the bus to make sure we've left nothing behind and clean the bus as needed.

**DISCO DINOS, HIP HOPPERS, & BACHSTREET BOYS PATROL LEADERSHIP:**

Please remain in your designated meeting area to check-in your Patrol members upon arrival. PLs -see Ms. Oglesby when everyone in your Patrol is checked in.

PROCEDURES FOR DEPARTURE ON JUNE 17, 2023

**PLEASE ARRIVE BY 6:00 A.M.**

**To: MEMBERS OF THE FOLLOWING PATROLS:**

DISCO DINOS  
HIP HOPPERS  
BACHSTREET BOYS

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**Patrol Meeting Area:**

When you have dropped off your luggage and medication, if any, please return to your Patrol Meeting Area and await further instructions from your Patrol Leadership.